**DANCE ADVERT – SUBMISSION FORM**

Please fill out the relevant information, delete the lines that are not needed and send this form along with a high quality logo (if you have one) to Willie at: danceads@rscdslondon.org.uk

**Day/evening dance advert:**

NAME OF GROUP (IN CAPITALS)

**Name of event (in Bold – lower case)**

Sunday 3 September 2017

7.30 – 11.30pm

Full address and postcode

[Optional additional info on travel/bus stop/roads]

**Full Musician name/Band name (in bold – lower case)**

*Programme:* [Maxwell’s Rant], [EH3 7AF], [The Gentleman] …

Tickets [£0.00]

**Or below option…**

Tickets [£0.00] Adults/members [£0.00] Students/children/under16 [£0.00] non-members/non-dancers

[Optional additional info on tickets – pay on the door / advance booking only etc]

[Optional food and drink info - Including/excluding/bring your own - drinks/tea/food]

[Any extra information]

Contact [Name], [address] or [phone number] or [email address]

[Website address]

**Name of second event (in Bold – lower case)**

Continue with the same format aboveand repeat for third event

**Day school advert:**

NAME OF GROUP (IN CAPITALS)

**Name of event (in Bold – lower case)**

Sunday 3 September 2017

[any start/finish times 9.00am – 4.30pm]

Full address and postcode

[Optional additional info on travel/bus stop/roads]

**Teachers: Full names (in bold – lower case)**

**Musicians: Full names (in bold – lower case)**

Tickets [£0.00] Whole day [£0.00] Morning or afternoon [£0.00] Evening dance

[Optional additional info on tickets – pay on the door / advance booking only etc]

[Any extra information]

Evening dance 7.00 – 11.30pm

[Full address – if different to classes]

**Evening Musician name/Band name (in bold – lower case)**

*Programme:* [Maxwell’s Rant], [EH3 7AF], [The Gentleman] …

[Optional food and drink info - Including/excluding/bring your own - drinks/tea/food]

[Any extra information]

[Applications available from …]

Contact [Name], [address] or [phone number] or [email address]

[Website address]

**Week/weekend schools and trips abroad advert:**

NAME OF GROUP/ORGANISERS/COUNTRY (IN CAPITALS)

**Name of event (in Bold – lower case)**

Friday 1 - Sunday 3 September 2017

[any start/ check in / registration times e.g. Registration open from 9.00am – 4.30pm]

Hotel or Venue full address and postcode

[Optional additional info on hotel star/half or full board/number of nights]

**Teachers: Full names (in bold – lower case)**

**Musicians: Full names (in bold – lower case)**

**Evening Musician name/Band name (in bold – lower case)**

Prices from [£0.00]

**Or below option…**

Prices for full board/Adults/Members [£0.00] half board/Students/non-members [£0.00] Evening dance/Children [£0.00]

[Optional additional info on pricing – early bird price deadline etc]

[Extra info about Tourist programme]

[Applications available from …]

[Any extra information]

Contact [Name], [address] or [phone number] or [email address]

[Website address]